

Water Glades Tower 300 Bicycle Storage

Procedure.

- Prior to being stored in the Tower 300 Bicycle Storage Room, bicycles must be registered with the Water Glades Management Office.
- Bicycle registration forms may be obtained from the Tower 300 Water Glades website, completed, and then submitted to the Office.
- Space is limited, and you may be placed on a waiting list to be assigned a space in the Bicycle Storage Room.
- When a space becomes available, the Water Glades Management Office will notify you by email.
- Once notified that a space is available, you must contact the Water Glades Management Office to accept the space within three (3) weeks of the date of the notice, or your space will be offered to the next person on the waiting list.
- Once available a numbered space will be assigned for your registered bicycle.
- A bicycle registration sticker will be issued, which must be displayed on your bicycle at all times.

Policies.

- The Bicycle Storage Room may only be used by unit owners of Tower 300.
- Due to space limitations, owners of each unit are permitted to have a maximum of two (2) bicycles registered for storage.
- Only bicycles with two (2) wheels are allowed to be registered and placed in in the Bicycle Storage Room.
- All bicycles must be able to fit onto the wall mounted bicycle hangers in order to be placed in the Bicycle Storage Room and should not obstruct common areas or impede access to other bicycles.
- The registration sticker issued by the Water Glades Management Office must be clearly attached to the bicycle in the area designated in the instructions accompanying the sticker.
- Bicycles are to be placed in their assigned numbered space only.
- Bicycles without a sticker will be removed and impounded.
- Unclaimed impounded bicycles will be held for thirty (30) days, after which time the bicycles will be donated to a local charity. Bicycles may be claimed at the Water Glades Management Office.
- Only registered bicycles are allowed to be stored in the Bicycle Storage Room. All other storage is prohibited.
- Due to space limitations, tricycles, helmets, bike pumps, and other items left in the Bicycle Storage Room will be subject to removal and disposal.
- Repairing or cleaning bicycles may only be done in designated areas of the Bicycle Storage Room.
- The Bicycle Storage Room should be kept clean at all times and any spills, dirt, or debris should be removed immediately.
- Tower 300 is not liable for damage to or theft of bicycles located in the Bicycle Storage Room.

Water Glades Tower 300 Bicycle Storage

Application.

Unit Owners Name: _____

Unit Number: _____ Phone Number: _____

Email: _____

BICYCLE #1 DETAILS:

Make/Model: _____

Color: _____

Serial #: _____

Office Use Only: Tag Registration #
--

Office Use Only: Space Registration #
--

BICYCLE #2 DETAILS:

Make/Model: _____

Color: _____

Serial #: _____

Office Use Only: Tag Registration #
--

Office Use Only: Space Registration #
--

I have read and agree to all of the Water Glades Tower 300 Bicycle Storage Procedures and Policies.

Owner's Signature

Date

Please return form to the POA Office during business hours, via email to rreisman@watergladescondo.com, via fax 561-881-3078, or mail to Water Glades POA, 5544 No. Ocean Drive, Singer Island, FL 33404

Office Use Only:	Form Updated: February 2023
Received By: _____	Date: _____
Notified By: _____	Date: _____
Registered By: _____	Date: _____